



2023

**FORM TIME**

**WORKBOOK**

**Summer Term 2023**

**Name:**

**Literacy:**

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**Numeracy:**

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## **Affect vs Effect**

SPAG

The **effect** is the result. If you could swap in 'result', use 'e'.

**Affect** is 'to influence'. Use it for verbs.

The weather will **affect** (influence) my plans this weekend.

The **effect** (result) of the tornado was devastating.

Think cause and effect.

# Troubleshooting the World

**If you were in charge of the world...**

1. What would your title be?

2. What do you think would be the easiest (big) problem to solve, and how would you do it?

3. What problem do you think would be hardest to solve, and why?

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**Then vs than**

**SPAG**

“Than” is used in comparisons.

“Then” is used to indicate something following something else in time, as in step-by-step instructions, or planning a schedule (“we’ll go there then there”).

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It was more than enough.

We’ll go to the baker first, then the coffee shop.

# Stress

List some things you can do to help reduce your stress levels.  
(Hint: exercise, sleep, routines, time to relax...)

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**because**

**SPAG**

“I was late **because** my alarm didn’t go off.”

“She was late **because of** heavy traffic.”

Spelling tip:

**Big Elephants Can Always Understand Small Elephants**

# Communication

What things can you do to communicate to someone that you are..

Trustworthy?

Friendly?

Organised?

Professional?

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## **Conjunctions**

**SPAG**

Common conjunctions are **for, and, nor, but, or, yet, so.**

Subordinating conjunctions show a relationship between the two things they link, like: **because, as, since, although, though, while, whereas.**



# Important Numbers

## Random number facts:

There's only one even prime number (2)

Zero is the only number that can't be represented in Roman numerals.

There is only one number spelled with the same number of letters as itself. (4)

Pi ( $\pi$ ) x radius<sup>2</sup> x height is how you find the volume of a cylinder, so...

If a pizza has radius 'Z' and height 'A', you can find the volume by doing..

$\text{Pi} \times Z \times Z \times A.$

7 is the most popular 'favourite number'

Six weeks = 10! seconds. (! means 'factorial' in maths.)

That is  $10 \times 9 \times 8 \times 7 \times 6 \times 5 \times 4 \times 3 \times 2 \times 1$  seconds = 3,628,800 seconds.

*3,628,800 seconds = 1008 hours = 42 days = 6 weeks*

In a group of 23 people, two will probably share a birthday.

$111,111,111 \times 111,111,111 = 12,345,678,987,654,321$

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## **Compliment vs complement**

**SPAG**

**A compliment** is when you say something nice.  
Think 'I like compliments'.

**A complement** completes something, or adds to it in a way that makes it better. Think 'E for extras'.

# Democracy

Democracy is broadly understood to mean 'rule by the people'.

In practice, it is often defined as people choosing their leaders in free and fair elections.

Today, the world is about evenly split between autocracies and democracies.

## **UK:**

Voting age: 18

How often: Every 5 years

Main parties: Conservative, Labour, Liberal Democrats,

## **USA:**

Voting age: 18 (sometimes 17 in certain states and certain elections)

How often: Presidential - every 4 years

Congressional - every 2 years

State & Local - decided by themselves

Main parties: Republican, Democratic

## **Autocracy examples:**

(Where one person has all the power)

Afghanistan, Bangladesh, China, Democratic Republic of Congo (yes, really!), Cuba, North Korea, Saudi Arabia, United Arab Emirates...

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## Quiet vs Quite

**SPAG**

### **Quiet**

*Making little noise.*

The mouse was  
very quiet.

Please keep **quiet**  
about my **diet**!

### **Quite**

*A little or a lot, but not  
completely.*

The box was quite full.

I'm not **quite** ready to  
**quit**.

## Important Inventions

The microwave was invented after a researcher walked by a radar tube and a chocolate bar melted in his pocket.

One hour before Alexander Graham Bell registered his patent for the telephone in 1876, [Elisha Gray](#) patented his design. After years of litigation, the patent went to Bell.

The can opener was invented 48 years after the can.

The cigarette lighter was invented before the match.

The inventors of Bubble Wrap, Alfred Fielding and Marc Chavannes, were originally trying to make 3d plastic wallpaper, which was a failure.

Volvo invented the three point seat belt and then gave free license to all other auto manufacturers to use it.

A 16 year old invented the trampoline.

What would you like to invent?

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**Ending a letter / email**

**SPAG**

Dear Sir..... = Yours faithfully

Dear (person's name)..... = Yours sincerely

Memory tip:

You can't use **Si** twice. **Sir & Sincerely = Never!**

# Sleep

Imagine you're babysitting and you have to convince your younger brother/sister/cousin etc to go to sleep.

What would you tell them about why it's important?

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**definitely**

**SPAG**

“I definitely remembered to bring my pencil case.” (adverb)

I’ve definitely finished.

I definitely have a **finite** amount of patience.

There’s definitely no “a” in definitely!



# Actions and Reactions

Give some examples of actions and their reactions:

ACTION	REACTION

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**friend**

**SPAG**

“Fred is Bob’s friend.” (noun)

“I just friended her on Facebook.” (transitive verb)

Spelling tips:

I made a friend at the **end** of **Friday**.

I’ll be your **friend** until the **end**!

# The Ocean

What facts about the ocean do you know?

How many oceans can you name?

(If you can't think of any, try naming things that live in the ocean!)

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**Could / Would / Should have**

**SPAG**

The contracted form of could have (could've) sounds a bit like "could of" when you say it out loud. This mistake is made frequently across all three of these words.

**Could have = could've**

We could've gone there today.

**Would have = would've**

I would have done it sooner.

**Should have = should've**

You should've said!

Hint: It is NEVER could of, should of or would of. Ever.

# Productivity



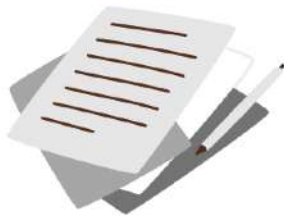
## The Pomodoro Technique



Choose the task



Set a timer for  
25 minutes



Work until the  
timer beeps



Take a 5 minute  
break

Repeat 4 times, then  
take a longer break!

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**Special**

**SPAG**

Spelling tip:

You have to have **special** skills to work for the **CIA**.

# Big Questions

What do you think will come after homosapiens?

How would our culture be different without computers?

When is the restriction of freedom a good thing?

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**Literally, or figuratively? SPAG**

*Figuratively* means metaphorically, and *literally* describes something that actually happened. If you say that a guitar solo *literally* blew your head off, your head should not be attached to your body...



# Challenges

What do you think are the biggest challenges facing teenagers today?

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**I.e. vs E.g.**

**SPAG**

**I.e. means “in other words”.**

It comes from the Latin words “id est”.

**E.g. means “for example”.**

It comes from the Latin words “exempli gratia”.

## If Superpowers were real...

What would be your top 5 choices if you could have any superpower?



Use this page to record your best score.  
Write down your finishing time too - that way, you can see if you're getting faster!

Date	Score	Time taken

**Key dates and things to remember:**